

Operations Committee Meeting February 2024

1200 West 35th St, River Level



Date and Time

March 4th, 2024

Start: 12:00pm

End: 12:47pm

Attendance

Jerry Thomas, Kath Thomas, Jim Jarecki, Mary Ann O'Rourke, Trigg Waller, Sari Breslin, Madeline Crispell, and Ariana Rubin

Agenda for March 4, 2024, Operations Board Meeting

1. Approval of February 5, 2024, Minutes
3. Collections—Curator
 1. New painting acquisition
 2. Exhibit Update
 3. Update on Eastland loan objects
2. Operations Chair Report
 1. Exhibit Opening 1st week in May.
 2. Still need to find new grant opportunities.
4. Communication Committee Report—Mary Ann
 1. March Newsletter
5. 3rd Fridays—Jim
 1. Upcoming 3rd Friday
6. Event Planning--Kath
 1. Recent and Upcoming events
7. Education—Sari
8. Membership--Ariana
9. Volunteer update—Ariana and Trigg
10. CMM Store--Ariana and Kath
11. Old business
12. New Business

Approval of February 5, 2023, Minutes

Kath moved to approve the February minutes as distributed. The motion was duly seconded by Madeline and approved. *February minutes are ready for posting.*

Collections Report (Madeline)

Madeline presented a new acquisition proposal to add Helen Kessler's canoe watercolor into the permanent collection. Madeline moved to accept. Kath seconded. Motion passed with none opposed.

Madeline reported that Valerie sent the final version of text for the Lady Elgin exhibit. The next step is to approve for printing. Madeline reported that the Pinkney curatorial design is close to being accepted.

Jerry reported that the eastland disaster life jacket is not in proper condition to move for the titanic exhibit. On advice from the curator, Jerry made the executive decision to substitute for the porthole instead and asked the Operations Committee for approval. Kath moved to substitute the life jacket for the porthole. Trigg seconded. The motion passed with none opposed.

Operations Chair Report (Jerry)

Jerry reported that the permanent exhibits are scheduled to open the first week in May. Madeline suggested hosting a soft opening the first week of May for board members, and a larger opening event that is open to members and the media later in the month to avoid concerns about delays. Mary Ann suggested that the opening event can be our May Third Friday lecture. Subsequent to the meeting, Jerry identified a conflict with May 3, so the possible date might be the following Tuesday or so. This will be discussed with the opening committee.

Communications Committee Report – (Mary Ann)

March Newsletter

Mary Ann reported that the March newsletter was distributed on March 1st.

Third Friday (Jim)

Jim reported that the next three third Friday lectures are lined up.

The consensus of the Operations Committee, including Jim, is that his official title is Program Director and Shipwreck Historian. This title will be displayed on the updated donor board.

Event Planning (Kath)

Upcoming Events

Kath reported that IWWSG will host a catered dinner and speaker on April 17th, and on May 10th the Water Reclamation District will host their event at noon.

Education (Sari)

Sari reported that she and Madeline will talk about CMM education outreach on the TV show "From the Wheelhouse," on March 5.

Sari reported that a homeschool group is coming to the museum the week of March 11, which involves 36 students and 12 parents. Jim asked if we need permission to take photos. Madeline said she would follow up to get the necessary permissions.

Membership (Ariana)

Ariana presented February's numbers for museum visits, ticket sales, and membership. She reported that CMM received 237 visits and 11 new membership donations.

Volunteer Update (Ariana and Trigg)

Trigg asked (pleaded that) volunteers record their hours.

CMM Store

Ariana reported that all the books that were approved at the last meeting have been officially ordered. She and Kath will work on an item list for the store.

Meeting adjourned at: 12:47pm

Submitted by:
Ariana Rubin